

SWALLOW SCHOOL DISTRICT  
SCHOOL BOARD MEETING

OPEN TO THE PUBLIC

WEDNESDAY, April 18, 2012  
Room 209 – 5:30 P.M.

NOTE: The Board of Education will convene their regular monthly meeting at 5:30 p.m. Once in session, the Board will enter into a Closed Session. The Board will conduct the business they need to complete in the Closed Session and, then, will return to Open Session to follow the rest of the agenda as it is posted. In order to help the public gauge when to arrive for the Open Session portion of the agenda, the Board will not conduct any Open Session business prior to 6:30 p.m.

**REVISED AGENDA**

- I. Call Meeting to Order – Karen Trimble, President
  - A. Pledge of Allegiance
  - B. Roll Call
  - C. Approve Agenda

- II. Closed Session

The Board of Education will convene into Closed Session: the closed session is pursuant to Wisconsin Statute 118.22 (1)(c), “considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.” (May be the subject of closed session under Section 19.85 (1)(a), (f), and (g), Wis. Stats.) Deliberations concerning the conference may be the subject of a closed session whether the conference is open or closed per Section 19.85(1)(a), Wis. Stats. This session is being held specifically to conduct a private conference with an employee. (Roll Call Vote Required)

**Reconvene into Open Session in Room 171**

- III. Commendations
- IV. Citizens’ Forum

V. Information Items

- A. Introduction of New Principal
- B. Camp MacKenzie Trip Update
- C. Board Goals Report
- D. Retirement and Health Benefits Update
- E. Parking Lot and Site Plan Presentation
- F. Enrollment Update
  - 1. Resident Enrollment
  - 2. Open Enrollment Applications to date

VI. Action Items

- A. Approval of Minutes
  - 1. March 20, 2012 – Regular Meeting
  - 2. March 20, 2012 – Executive Session
  - 3. April 16, 2012—Work Session
- B. Monthly Accounts

The Board will take action to approve expenditures and receipts during the month of March 2012.
- C. Personnel
  - 1. Acceptance of Retirements
  - 2. Approval of Individual Teacher Contracts for 2012-2013 School Year
  - 3. Approval of Retirement Benefits as related to the Employee Handbook
  - 4. Amendment to the Teacher Retirement Benefits as related to Employee Handbook

Personnel (continued)

5. Approval of Health Insurance Benefits as related to the Employee Handbook

D. Third Reading of Policy Adoption

1. Employee Handbook

E. Second Reading of Policy Revisions

1. Open Enrollment – Policy 422
2. School Admissions – Policy 420

F. Waive Third Reading and Approve Policy Revisions

1. Open Enrollment – Policy 422
2. School Admissions – Policy 420

G. Approval of Arrowhead Area Summer Beginning Band Camp Cooperative

H. Approval of Camp MacKenzie per Board Policy 353

VII. Discussion Items

A. Set Date for 2012-2013 Goals Forum

B. Discussion of Salary Committee Recommendations and Options in Proceeding

VIII. Announcements

A. Future Meetings

1. Early Release Day for Staff Development – April 23, 2012
2. Special Board Meeting – May 8, 2012
3. Regular Board of Education Meeting – May 16, 2012
4. No School, Memorial Day – May 28, 2012
5. 8<sup>th</sup> Grade Washington, D.C. Trip—May 29-June 1, 2012
6. 8<sup>th</sup> Grade Graduation – June 6, 2012
7. Last Day of School, Early Release – June 8, 2012

IX. Closed Session

At this time, the Board of Education will convene into Closed Session pursuant to Wisconsin Statute 19.85 (1)(c) “considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility” and (f), “Considering financial, medical, social or personal histories or disciplinary data of specific persons, preliminary consideration of specific personnel problems or the investigation of charges against specific persons except where par. (b) applies which, if discussed in public, would be likely to have a substantial adverse effect upon the reputation of any person referred to in such histories or data, or involved in such problems or investigations.” This session is being held specifically to discuss administrative contracts, final layoffs and non-renewals and to formally process a complaint received by the Board pursuant to Policy 821. (Roll Call Vote Required)

X. Reconvene into Open Session

XI. Approval of Staff Layoffs and Non-Renewals

XII. Adjournment